## How to Place an Order with the New Hot Lunch System

- 1. Go to HotLunch.Bergamoschools.com
- 2. Click on 'Create an Account'

Bergamo Schools	Sign in to your account
8200 Pocket Road Sacramento CA, 95831	
	Email
	Password
	Sgn in Forgot my password
	Desit have an account?
	Create an account →
916-399-5891	

3. Enter the details required

Bergamo Schools	Create an	Account
8200 Basket Based		
Sacramento CA, 95831		
	Email	
	Password	
	Password again	
	Security question	\$
	Security answer	
	,	
	Verify Code	100 Maria
916-399-5891 http://bergamoschools.com		4432
		Type the text
		Privacy & Terms
		Register Cancel

4. Click on the 'Student' tab on the welcome page

Yews         >           Setting Started         >           Tutorials         >	Home 🖌	≜ Student		
No news items yet. Check back later!         Datting Started         >         Point Lunch Software LLC   Hot Lunch Online v5.0.22 beta   Patent Pending	¥ Welco	me		
Setting Started	News	>	No news items yet. Check back later!	
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5. Add child(ren) to your account by clicking the blue button ('Add a Student')

+ Add a Student	Firstname	School	Classroom	
Chan	Elisha	Bergamo Montessori School	Arancia (Daneen)	Action 👻
Chan	Zachary	Bergamo Montessori School	Marrone (Aimee)	Action •
2016 Hot Lunch Softwa	are LLC   Hot Lunch Online v5.0.22	2 beta   Patent Pending		
2016 Hot Lunch Softwa	are LLC   Hot Lunch Online v5.0.22	beta   Patent Pending		
2016 Hot Lunch Softw	are LLC   Hot Lunch Online v5.0.22	beta   Patent Pending		
2016 Hot Lunch Softwa	are LLC   Hot Lunch Online v5.0.22	t beta   Patent Pending		

6. Enter details on the 'New Student' page, repeat to enter additional child(ren)

🥵 🐐 Но	me 💄 Student	<ul> <li>History</li> </ul>	🛱 Order		.com -
		<b>.</b>	New Stu	udent	
			School	Select a School *	
			Classroom	\$	
			Firstname		
			Lastname		
© 2016 Hot Lunch Sof	tware LLC   Hot Lunch (	Online v5.0.22 beta	Patent Pending	Submit Cancel	

7. To access the menu, click on the 'Order' tab



8. Click on the days you would like to order and 'Add to cart'

Home 🕈	e 🐣 Stude	ent 🛛 H	History	🛱 Order				me	i_da52@me.com ▼	
Septem		Slice	Pizza G sday Septemb	Guys	Cheese pizz	za	🔓 Elisha (	Chan -	< Today >	
Sun August 28	1	slice Pizza	Regular ▼ Guys Chee	\$ 1.50 se pizza	) with salad and milk			Fri 2	Sat 3	
						Close	` <b>≓</b> Add to cart			
4		5		6	7		8	9	10	
	Hoisin chioł		Spaghetti Bolognese		1 slice Pizza Guys Cheese pizza 2 slices Pizza Guys cheese pizza					
11		12		13	14		15	16	17	

9. From the blue dropdown menu, choose your other child and repeat the previous steps

entember 2		Montosori So	hool	\$0.00 Balan	ice 🔺 Elisha Chan 🗸	
Sun August 28	Mon 29	Tue 30	Wed 31	Thu September 1	Fri 2	Sat
4	5	6	7	8	9	10
Holsin	chicken Spagh	1 slic Chee 2 slic	e Pizza Guys se pizza es Pizza Guys			
		Chee				
11	12	13	14	15	16	17

10. Click on 'Shopping Cart' to check out and enter credit card details to complete the order

Date	Menu Item	Туре	Portion	Quantity	Gross	
Wednesday September 7	1 slice Pizza Guys Cheese pizza	Meal	Regular	1	\$ 1.50	Change
Sub Total \$ 1.50				Pay		
Adjusted Sub Total \$ 1.50				1 ay	14000	
Grand Total \$1.50						
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Home 🛓 Student 🛛 History 🐂 Order		mer_uauzerne.com ▼
Submit Your credit card will Please enter your payment inf	Payment be charged \$1.50 formation below.	
Card Number		
cvc		
Expiration (MM/YYYY)		
	Submit Payment	
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